

FAQ - Application for Funding for Study Stays in China

Which selection criteria are important to us?

The allocation is based on the letter of motivation, academic performance, the letter of recommendation from an academic supervisor, and the study plan.

Information on the language of the documents

The application, documents, and final report must be submitted in German.

Information on the content of the report

The academic advisor (professor/program coordinator, etc. at the home university) provides a detailed letter of recommendation that explicitly expresses their endorsement of the proposed stay. It includes a qualitative assessment of the applicant's academic performance as well as the proposed project. Expert opinions issued in the context of the application process for a university place (university cooperation) are also accepted.

Information on the content of the letter of motivation

The letter of motivation is an important component and should contain approx. 4,000 characters. It should include the following information:

- Why do you want to go to China, or what do you expect from this stay?
- For what reasons was the decision made for the chosen Chinese university?
- Which lectures will be attended, which academic achievements are expected to be credited?
- What opportunities does the semester abroad hold for personal/professional future?
- etc.

Information on the study plan

This includes a list of the courses/lectures that will be attended at the host university. If a concrete selection is not yet possible at the time of application, we require a description of the project/plans for the study stay. The final course selection must be submitted later.

Information on insurance coverage

The applicant is responsible for adequate insurance coverage. We recommend comprehensive international health insurance.

Information on the disbursement of the funding amount

The monthly partial scholarship will be transferred immediately after a positive decision for the approved period of the stay abroad. An advance payment is made for the mobility allowance. The remaining payment will be calculated after completion of the study stay based on the submitted documents (see homepage).

Information on the content of the experience/final report

The report should provide us and possibly future scholarship holders with an insight into the semester abroad and reflect experiences and impressions. The content and structure can be designed by yourself. The report should be at least four (8,000 characters) but no more than ten pages long. The form is available for download on our homepage.

Information on the forfeiture of the funding entitlement

- If the required accounting documents are not submitted within six months after the end of the funded stay.
- If the study stay was not started.
- If the study stay was terminated prematurely without consultation. Within the scope of a consultation before the termination of the study stay, partial funding may possibly be agreed upon.
- If the specified study plan was not adhered to without consultation.

Information on double funding and combinations of multiple scholarships

To exclude double funding, all other stay-related (also initially applied for) scholarships/funding must be declared. In the case of additional funding, it must be clarified whether and to what extent a combination is possible.

Information on revocation and recovery

BayCHINA reserves the right to revoke the approval in whole or in part and to assert a claim for reimbursement if there are important reasons for doing so. This is also the case if the approval or the determination of the amount of the funding payment was obtained through incorrect or incomplete information, if conditions were not met or not met within a deadline set by BayCHINA, or if the purpose of the funding (study/internship/research stay/excursion) was not fulfilled as stated in the application.