

## **FAQ - Application for mobility grant for academic theses**

### **Which selection criteria are important to us?**

The award is primarily based on academic performance, the quality and feasibility of the research project, the academic supervisor's assessment and the duration of the applicant's studies.

### **Information on the language of the documents**

If possible, the application, documents and final report should be submitted in German or English.

### **Information on the content of the letter of recommendation**

The academic supervisor (professor at the home university) prepares a meaningful report which shows that the project is supported. It contains a qualitative assessment of the academic achievements and the project.

### **Information on the content of the project description / work schedule and timetable**

The information can be freely formulated but will be used as a criterion for the funding decision. However, the reference to the Chinese cultural area is a basic requirement and should be emphasised accordingly.

### **Information on the cost plan**

This contains a rough preliminary estimate of the total costs and can also be integrated into the project description.

### **Information on insurance cover**

The applicant is responsible for ensuring that they have adequate insurance cover. We recommend a fully comprehensive international health insurance policy.

### **Information on the payment of the grant**

An advance payment is usually made for the mobility grant. The remaining amount is calculated after the end of the stay on the basis of the documents submitted (see homepage).

### **Information on the content of the experience report**

The report should provide us and any future students and PhD students with an insight into your research work and reflect your experiences and impressions. The report should consist of at least four (8,000 characters). A guide to writing the experience report can be downloaded from our homepage.

### **Information on the expiry of the funding entitlement**

The right to receive funding expires

- if the required accounting documents are not submitted within six months of the end of the period of stay specified in the application.
- if the trip was not commenced.
- if the stay was terminated prematurely.
- if the specified plan was not adhered to.

### **Information on double funding and combinations of several scholarships**

In order to rule out double funding, all other scholarships/grants related to the stay (including the first one applied for) must be stated. In the case of additional funding, it must be clarified whether and to what extent a combination is possible.